



Case Study: Customised Project Management Training

Client



HONDA

Situation

An Engineering Department in Honda recognised that they were running a number of critical projects without benefiting from best practice project management. They also recognised their lack of expertise in Microsoft Project was contributing to poor quality plans. The staff undertaking projects were subject matter experts, with in-depth product and industry experience but limited exposure to practical project management techniques.

Honda selected Wellington as their training partner to define a customised training solution tailored to their needs. .

Solution

Following the selection of Wellington, our expert trainer worked closely with Honda to define customised training to meet their exact training needs. Our expert trainer cherry picked content from our library of training material and customised this further with existing Honda project methodology information to create the custom course.

A range of possible training topics was discussed and those that were of most interest identified. We combined project management content with a practical introduction to Microsoft Project, integrated as part of the course syllabus.

The result was a two-day hybrid course covering both project management best practice and the use of Microsoft Project.

This practical course will also be complimented by the Wellington Project Managers Toolkit. A customised version of the Toolkit was prepared to match the selected training topics, giving attendees a complete list of defined tools and templates to support the training and to run projects.

Once the course material, exercises and the end of course test has been developed they were presented back to Honda for their approval. The course was designed to take a practical approach with exercises accompanying each course topic, providing attendees with real tools and techniques they could apply immediately to their projects.

Uniquely, attendees of Wellington courses are encouraged to use their own project experience for each exercise. This enables attendees to relate the material to their own projects, experience and environment.

Wellington provide our clients with joint copyright ownership of all training material, exercises, tools and templates.

The 2-day course included the following topics:

Day 1

- What is a project and what is project management?
- The Project lifecycle
- Defining Your High Level Plan
- Understanding the Critical Path Method
- Defining Project Deliverables
- Defining roles & Responsibilities using the RACI Matrix
- The PRAM Guide to Risk Management
- Change Control & contingency Management

Day 2

- Cost Management
- Stakeholder Management
- Project Reporting
- Project Leadership and team Building

Microsoft Project

- Creating your Project Schedule
- Running & Controlling a Project
- The Honda Project Managers Toolkit

Results

Wellington has now completed training for Honda, which received very positive feedback. Each attendee completed a course evaluation for where we received the following feedback:

Course provided practical advice I can immediately apply

<i>Strongly Disagree</i>	0%
<i>Disagree</i>	0%
<i>Agree</i>	55%
<i>Strongly Agree</i>	45%

I found the course interesting and engaging

<i>Strongly Disagree</i>	0%
<i>Disagree</i>	0%
<i>Agree</i>	45%
<i>Strongly Agree</i>	55%

I would recommend this course to colleagues

<i>Strongly Disagree</i>	0%
<i>Disagree</i>	0%
<i>Agree</i>	45%
<i>Strongly Agree</i>	55%